

**TECHNICAL ADVISORY COMMITTEE (TAC)
FOR THE
CONGESTION MANAGEMENT PROGRAM (CMP)**

September 18, 2003

MINUTES

The one hundred and forty-third meeting of the Technical Advisory Committee (TAC) was held in the SamTrans Offices, 1250 San Carlos Avenue, San Carlos, Bacciocco Auditorium. Chair Geoff Kline called the meeting to order at 1:17 p.m.

Member Attendance:

George Bagdon	present	Craig Ewing	absent	Parviz Mokhtari	present
Merrill Buck	present	Gene Gonzolo	present	Meg Monroe	present
April Chan	absent	Howard Goode	present	Ruben Niño	present
Dennis Chuck	present	Corinne Goodrich	present	Van Ocampo	present
Neil Cullen	present	Geoff Kline	present	Larry Patterson	present
Ray Davis	absent	John Lisenko	present	Marc Roddin	absent
Kent Dewell	absent	Jon Lynch	present	Mo Sharma	present
Mark Duino	absent	Rick Mao	present		

Others attending the meeting were: Joe Hurley (Transportation Authority), Richard Napier (C/CAG), Kenneth Folan (MTC), Jim Bigelow (CMAQ), Pat Dixon (Transportation Authority Citizens Advisory Committee), Zachary Chop (Caltrans), Christine Maley-Grubl (Peninsula Traffic Congestion Relief Alliance), Sandy Wong (C/CAG), and Brian Lee (San Mateo County Public Works), Lisa Klein (MTC), Randy Breault (Brisbane), Steve Castleberry (Water Transit Authority), Fabian Favila (SamTrans), Andrea Suarez (SMCTA), Joel Goldberg (BART), Ian McAvoy (SamTrans)

1. Public comment on items not on the Agenda

None.

2. Issues from the last C/CAG and CMAQ meetings

- Mike King, San Carlos, has been elected Vice Chair of the C/CAG Board. Mike served as the C/CAG Chair in the last term.
- All other items were as shown on the Agenda.

3. Approval of the Minutes from August 21, 2003 meeting

Motion: To approve the minutes. Unanimous.

4. Regional Transportation Plan (RTP) update (project submittal and evaluation; public outreach)

- Lisa Klein of MTC made a presentation in the Transportation 2030 project performance evaluation, formerly known as the 2005 RTP update.
 - New projects (not in 2001 RTP) costing more than \$5 million as well as those in the 2001 RTP with more than 30% cost increase need to be submitted to MTC for screening and evaluation.
 - Project sponsors are to submit project submittal forms to MTC by October 17, 2003. CMAs are to coordinate.
 - Excel-based submittal form is available at:
<http://www.mtc.ca.gov/T2030/project-submittal.htm>.
 - Evaluation results will be back by February/March 2004. CMAs will submit financially constrained lists by May 2004.
- The October 17th deadline should be taken seriously because it will be extremely difficult to add projects later on.
- Rich Napier stated that the Measure A Reauthorization candidate projects will serve as the foundation of new projects for inclusion in the Transportation 2030 Plan. In addition, C/CAG and the TA will meet with Caltrans on October 1 to discuss and coordinate this RTP effort. Moreover, the October 9th C/CAG Board meeting will include a public hearing on the RTP outreach and new project recommendation in order to cover all basis.
- Geoff Kline indicated that he will contact individual jurisdictions next week to inform them which projects to submit.

5. Measure A Reauthorization “Roadway” and “Transit” Subcommittees recommendations

- Geoff Kline presented the Roadway Subcommittee recommendations.
 - Candidate projects in the Roadway Program, including carry-over projects from the current Measure A, were ranked by the subcommittee as “high”, “medium”, “low” priority or as “rejected”.
 - Some of the factors taken into consideration for ranking included geographic equity, congestion relief, project’s regional significance and its effect on the main corridors such as Route 101 and El Camino Real, and local support.
 - Project cost was not taken into consideration for ranking.
 - Projects ranked in the high, medium, low categories, respectively, are not further ranked in any hierarchy.
 - Rejected projects were either a duplicate of an existing Measure A project or because it only involves local issues.
 - San Mateo County submitted a project to improve US 101/Hillsdale Boulevard off-ramp to Route 92, Transportation Authority will submit this to the RTP.
- Corrine Goodrich presented the Transit Subcommittee recommendations.

- The Subcommittee first ranked only those projects submitted by local jurisdictions as “High”, “Medium”, or “Low” priority.
- The Subcommittee then grouped all projects (including those submitted by local jurisdictions, SamTrans, and JPB) into categories of “Local Transit services”, “Rail Access Improvements”, “Rail Capacity Improvements” or “Eliminated”. Further, categories of projects were ranked “H+”, “H”, “M”, or “L” based on the criteria shown in Table 2 (given in handout during the meeting).
- Descriptions of what type of projects are eligible for funding in each of the above three categories were also provided.
- Since project costs exceed expected revenues, projects within a category were also ranked high, medium, or low. That way, available funding for each category can be given to high-priority projects within that category first.
- Projects were placed in the “Eliminated” category because the subcommittee considered them as not being actual transit projects.
- Since the total project costs for the Transit and Roadway programs exceed the projected available revenues, there is a need to decide which projects will be included in the ballot. It was expected that after these recommendations are submitted to C/CAG and the TA Boards, directions may be given to the TAC to further prioritize these projects by considering the anticipated revenues and funding availability.
- There was a discussion in how to present to voters regarding project priority, i.e., projects are ranked “Low”, but still eligible for funding, but only if funding is available.
- BART extension.

Motion: To accept the recommendations from the Transit and Roadway subcommittees and forward them to CMAQ and C/CAG. Unanimous.

6. Other Business

- Sandy Wong announced that there will be a county-wide Intelligent Transportation Study (ITS) Stakeholder Workshop on October 30, 2003 (Thursday) from 9am to 1pm at the SamTrans Auditorium in San Carlos. Notice will be sent out later.

Meeting was adjourned at 3:15 p.m.